



LOMBARDO | LANDSCAPING

design • build • maintain

"Florida's Highest Quality Outdoor Design Contractor"

ARCHITECTURAL DESIGN PACKAGE PROPOSAL

October 11, 2018

It shall be the understanding that Lombardo Landscaping Incorporated will provide **Architectural Design Package** services for the project known as:

Project Name

Mr. and Mrs. Last Name

Address

Address

PHASE 1 - *Conceptual Design*

1.1 Initial Consultation

- Site Visit, gather client's preferred scope of work including design style preference.
- Review existing conditions, record site pertinent information and collect survey.
- Establish project type, time frame and client's budget
- **Phase 1** and **Phase 2** Fee Received to initiate Design Process.

1.2 Base Map Preparation

- Compile survey, utility information and existing site conditions into a base drawing for design and construction purposes.

1.3 Professional Design Concepts

- Prepare Schematic design concepts for the agreed upon areas. This may include all hardscape and landscape elements.
- Our team of design professionals will work together to create a fluid and timeless landscape design of the highest quality to meet the customer's ultimate vision and expectations.

1.4 Image Boards

- Provide images that express the character of the design to help better understand the ideas proposed by the designer.

1.5 3D Graphic Imaging

- Generated model that reflects the proposed design.
- High quality virtual fly through video.
- (6) snap shot images of key perspectives and design elements.

1.6 Concept Presentation

- Join us in our design showroom for a full presentation of the design ideas.
- If preferred, drawings can be sent digitally and the concept presentation can be done remotely with a conference call.

1.7 Revise Concept Designs

- Upon completion of the initial concept review any client requested revisions to the concepts shall be made.
- A digital copy of the updates will be sent to customer for review and written approval of concepts to proceed will be required prior to **Phase 3**.
- Additional customer requested revisions to the conceptual ideas will be charge on an hourly basis (See **Hourly Fee Schedule** for more information).

PHASE 2 - Construction Documents

2.1 Design Development

- Upon customers approval of the concepts, our design team will then begin to convert the conceptual ideas into a more fluid and detailed drawings.

2.2 Existing Site Conditions and Demolition Plan

- Process and provide detailed representation of existing site conditions
- Detailed plan to include items to be removed or to remain

2.3 Hardscape Layout Plan

- Plan to show site drainage, utilities, drains, piping, sleeving, detail call-outs layout and important dimensions based on the proposed design elements.

2.4 Material Selection

- Research and recommendations for all hardscape materials needed for construction.
- Provide Samples for Paving materials, wall, pool tile, pool finish, fencing, ect.

2.5 Construction Details

- Includes detailed cross sections, elevations and plan enlargements for paving, steps, walls, and any other vertical hardscape elements.
- These will provide all the necessary information regarding the materials and overall vision for our high quality construction crews to implement the designs.

2.6 Topographical Landscape Plan (Color)

- Our team of design professionals will work together to create a fluid and timeless landscape design of the highest quality to meet the customers ultimate vision and expectations.
- Includes landscape material demo instructions.
- Landscape layout to scale, materials schedule and quantities.
- Plant specifications according to the design.

2.7 Landscape Material and Species Images

- Provided images of the plant palette that corresponds with the landscape materials schedule.

2.8 Project Presentation

- Join us on site for a full presentation of your project.

2.9 Design Revision

- (1) Design revisions will be included with this package
- Any additional customer requested revisions will be charged on an hourly rate based on the hourly fee structure (see ***Fee Schedule*** for more information).

2.10 Project Estimate

- An itemized final project estimate will be provided upon customers approval of design.

PHASE 3 - *Designer Construction Observation*

3.1 Landscape Layout Verification

- Site visit to insure that the installation crew has properly located the proposed plant material based on the design upon start of project.
- Plant location adjustments will be made per the designers intruction to better enhance the overall quality of the design prior to installation.

3.2 Additional Construction Services

- Any additional customer requested site visits by a designer will be charged on an hourly rate based on the hourly fee structure (see ***Fee Schedule*** for more information).

ARCHITECTURAL DESIGN PACKAGE FEE SCHEDULE

ITEM	FIXED FEE
PHASE 1	
<i>1.1 Initial Consultaiton</i>	<i>Included</i>
<i>1.2 Base Map Preparation</i>	<i>Included</i>
<i>1.3 Professional Design Concepts</i>	\$
<i>1.4 Image Boards</i>	<i>Included</i>
<i>1.5 3D Graphic Images</i>	\$
<i>1.6 Concept Presentation</i>	<i>Included</i>
<i>1.7 Revise Concept Design</i>	<i>Included</i>
Phase 1 DESIGN TOTAL:	\$
PHASE 2	
<i>3.1 Design Development</i>	<i>Included</i>
<i>3.2 Existing Site Conditions & Demo Plan</i>	\$
<i>3.3 Hardscape Layout Plan</i>	\$
<i>3.4 Material Selection</i>	<i>Included</i>
<i>3.5 Construction Details</i>	\$
<i>3.6 Topographical Landscape Plan (Color)</i>	\$
<i>3.7 Landscape Material and Species Images</i>	<i>Included</i>
<i>3.9 Project Presentation</i>	<i>Included</i>
<i>3.10 Design Revision</i>	<i>Included</i>
<i>3.11 Project Estimate</i>	<i>Included</i>
PHASE 3	
<i>4.1 Landscape Layout Verificaiton</i>	<i>Included</i>
<i>4.2 Additional Construction Services</i>	<i>(See Hourly Fee Schedule)</i>
Phase 3 DESIGN TOTAL:	\$
DESIGN FEE TOTAL (All Phases):	\$

*In order to proceed with the design, **100%** payment of the **Phase 1** total will be required with this signed document. This shall initiate the design process.*

*If the customer decides to move forward with **Lombardo Landscaping's** installation of the design, **HALF** of the design fee will be credited towards the final invoice.*

Hourly Fee Schedule

- **Principal / Owner** **\$175 / HR**
- **Lead Design Manager** **\$125 / HR**
- **Senior Design Associate** **\$100 / HR**
- **Design Associate** **\$85 / HR**
- **CAD Technician** **\$65 / HR**
- **Administrative** **\$35 / HR**

AGREEMENT: *By signing below, this document will become a binding contract based on the options and fees listed above.*

We look forward to becoming your personal Design Contractor of the highest quality Florida has to offer, but more importantly we would like to thank you for the opportunity in making your outdoor living space visions turn to reality.

Sincerely,



Matthew Lombardo
CEO - Licensed Contractor
License Number: CRC133165625

Customer Signature: _____

Date: _____